

# **Crooked Creek Art League**

## **Constitution and By-Laws**

*(Approved by the Membership November 18, 2024)*

### **A. Constitution**

#### ***Article I. Title & Purpose***

**Section 1.** The name of this organization shall be **Crooked Creek Art League**, (hereinafter referred to as “the League” or “CCAL”).

**Section 2.** The general purpose of the League shall be to encourage and stimulate the practice and appreciation of the creative arts for its members. The term “creative arts” is understood to include, but is not limited to, painting, drawing, photography, and three-dimensional works such as sculpture and ceramics. The League shall strive to stimulate interest in the creative arts by promoting and developing programs and projects that are of educational value and by presenting quality art fairs, exhibits, and sales. The League shall work cooperatively with arts and civic groups to build audiences and participants in the arts. The Crooked Creek Art League is organized within the meaning of section 501 (c)(3) of the Internal Revenue Code.

Notwithstanding any other provision of these articles, this organization shall not carry on any activities not permitted to be carried out by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

#### ***Article II. Membership***

**Section 1.** Any resident of South Carolina, 18 years of age or older, may be a member of the League without regard to gender, race, creed, or religion. An Active Member is defined as someone that is current on payment of their annual dues. A Member in Good Standing is an active member who has attended at least three (3) meetings in a membership year. Any resident of a state other than South Carolina may join the League as an Associate Member and have all the benefits of membership except the right to vote.

**Section 2.** In accordance with the League fiscal year, membership dues for each year run from September 1 through August 31. There will be a late fee for dues paid after September 30. Dues still unpaid by December 31 will result in lapsed membership and removal from the membership roster. Lapsed members may reapply for a new membership at any time.

### ***Article III. Organizational Leadership Structure***

**Section 1.** There shall be a six (6) member Executive Committee. The President, Vice President, Secretary, and Treasurer will be elected by the membership. The Webmaster will fill an ex-officio position and the immediate past president will serve as Parliamentarian.

**Section 2.** The President shall, with recommendations from the Executive Committee, appoint committee chairmen as necessary to maintain the efficient management of the League.

**Section 3.** The Board of Directors shall consist of the elected officers, Webmaster, Parliamentarian, and all committee chairmen.

### ***Article IV. Board Meetings***

**Section 1.** The Board of Directors shall conduct no fewer than six meetings per year from August to May.

**Section 2.** The quorum for a Board of Directors meeting shall be 2/3 of the Executive Committee plus 1/3 of Committee Chairs. The quorum for an Executive Committee meeting shall be a majority of the Executive Committee members. Minutes of Executive Committee sessions shall be provided to members of the board.

**Section 3.** The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the League in all cases to which they are applicable and in which they are not inconsistent with this Constitution and any special rules of order the League may adopt.

**Section 4.** The Board shall comply with the intent of all state and federal laws.

### ***Article V. General Membership Meetings***

**Section 1.** General Membership Meetings shall be held each month during the following months: September, October, November, December, January, February, April and May. The May meeting will include the annual election of officers.

**Section 2.** Decisions at a General Membership Meeting shall be decided by a majority vote of those members present.

## ***Article VI. Dissolution***

**Section 1.** Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Any such assets not so disposed of by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## ***Article VII: Amendments***

**Section 1.** The Constitution may be amended at the November general membership meeting by a consenting vote of two-thirds of the members in attendance.

## ***B. BYLAWS***

### ***Article I. Membership***

#### **Section 1. Classifications**

- A. Active Membership** – As defined in the Constitution in Article II Section 1. The annual dues of the League shall periodically be determined by the Board of Directors. Annual dues are payable September 1.
- B. Honorary Membership** – Honorary Membership is to be awarded at the discretion of the Board of Directors for outstanding service to the league or for development of art in the community. An Honorary Member shall be entitled to all rights and privileges of membership.
- C. Family Membership** – Includes all the benefits of general membership for up to 4 people with a single-family household. Family membership dues will be determined from time to time by the Board of Directors.
- D. Student Membership** – Includes all the benefits of general membership at a discounted rate for any high school or college student 18 years or older.
- E. Associate Membership** - Any resident of a state other than South Carolina may join the League as an Associate Member and have all the benefits of membership except the right to vote.
- F. New Membership** – New memberships received in April or later will be carried forward to the next membership year.

**Section 2. Members in Good Standing.** Dues must be kept current and Active Membership (as defined in the Constitution) must be maintained to be eligible to participate in League functions. Only Members in Good Standing (individuals who are current with dues and have attended three meetings during the year) will be eligible to participate in the annual members only juried exhibit.

## ***Article II. Executive Committee***

**Section 1.** The Executive Board (President, Vice President, Secretary and Treasurer) along with the Parliamentarian shall serve a one-year term. No member shall hold more than one executive office at a time. An Executive Committee member/officer may serve more than two (2) consecutive terms if they have served in an exemplary manner and are willing to serve again.

**Section 2.** In the event of a vacancy on the Board, the remaining members of the Board shall elect a temporary officer to serve until a special election shall be held to fill the vacancy. If a permanent officer is not elected within sixty (60) days after the vacancy occurs, the temporary officer shall become permanent for the remainder of the unexpired term.

**Section 3.** Amendment of the Bylaws may be made by a recommendation of the Executive Board/Committee and approval of the Board of Directors.

## ***Article III. Duties of the Officers and Chairmen***

**Section 1.** The president shall preside at all Board and General Membership meetings, and shall, with the Board, plan for and carry out the organization's policies. The president shall be an ex-officio member of all committees except the Nominating Committee.

**Section 2.** The Vice President shall serve as Program Chairman and act as the presiding officer if the President is absent or vacates the chair for any reason.

**Section 3.** The Secretary shall keep the minutes of all Board meetings and voting actions taken during General Membership Meetings and serve notice of all meetings. All League correspondence shall be generated by the Board and/or President with a copy sent to the Secretary to be filed as a permanent record.

**Section 4.** The Treasurer shall be responsible for all funds and dues paid to the League, keeping records of all financial transactions, and handling disbursements. The Treasurer shall give a monthly report and a year-end financial report at the May meeting.

**Section 5.** The Parliamentarian shall act as official on parliamentary procedure according to *Robert's Rules of Order, Newly Revised*.

**Section 6.** The Webmaster shall work with the Executive Board/Committee and Board of Directors to ensure the CCAL website remains current and informs members and the public of information and events related to the League.

#### ***Article IV. Board and Committee Meetings***

**Section 1.** Board Meetings shall be held at the discretion of the Board or may be called by the President. League members are welcome at all Board meetings for discussion and comment but have no vote.

**Section 2.** At least thirty (30) days before the May meeting, a Nominating Committee shall nominate one (1) candidate for each office to be filled and notify the general membership prior to the May Meeting. Acceptance by all candidates must be obtained before presentation. Before the elections, nominations from the floor shall be permitted.

**Section 3.** Committee chairs shall be appointed by the President as necessary for the efficient management of the League, and shall serve as members of the Board of Directors.

**Section 4.** The President may appoint non-voting ex-officio members to the Executive Board.

#### ***Article V. Finance***

**Section 1.** As needed for the expedient operation of the League, all board members and other members approved by the board may authorize expenditures of up to an amount periodically determined by the board. Large or ongoing expenditures, an amount to be determined by the Board of Directors, shall be approved by a two thirds (2/3) majority vote of the board.

**Section 2.** Changes to annual dues for the following fiscal year may be made by a recommendation of the Executive Committee and approval by the Board of Directors. Any approved changes in the amounts of dues for the following fiscal year shall be reported to the general membership at the May meeting or before.

**Section 3.** All checks issued by the League must bear the signature of the Treasurer or the President of the League.

#### ***Article VI. League Functions***

**Section 1.** Exhibitions, fairs, and workshops shall be at the discretion of the Board.

**Section 2.** For purposes of entering the members-only annual juried show, members must maintain "Member in Good Standing" status. For purposes of meeting this requirement, a member must be current with payment of dues and have attended three of the following meetings during the year: April, May, September, October, November, December, January, and February.